

VILLAGE OF HASTINGS-ON-HUDSON, NEW YORK
BOARD OF TRUSTEES
ORGANIZATIONAL MEETING
APRIL 2, 2013

An Organizational Meeting was held by the Board of Trustees on Tuesday, April 2, 2013 at 7:35 p.m. in the Meeting Room, Municipal Building, 7 Maple Avenue.

PRESENT: Mayor Peter Swiderski, Trustee Bruce Jennings, Trustee Marjorie Apel, Trustee Meg Walker, Trustee Nicola Armacost, Village Manager Francis A. Frobels, Village Attorney Marianne Stecich, and Village Clerk Susan Maggiotto

CITIZENS: Nineteen (19).

INVOCATION

The Reverend Okke Postma, First Reformed Church: Thank you for that privilege. We give thanks for all good things, for the beauty and abundance of creation, for natural resources and human life, for the diversity of all the peoples made in God's image, for women and men who have made this nation strong, and those who seek the commonwealth of communities great and small. We seek blessings this evening at the beginning of this new organizational year, and renewed terms of service, upon those duly gathered here to serve this, our Village of Hastings-on-Hudson. Just as the Hudson River reliably courses along our banks, we pray that the Board may provide a steady course in times of ebb and flow.

We ask for Your blessings upon the Mayor and all Trustees, and all those who carry out their tasks to serve the Village as employees and as volunteers that they may faithfully serve by nature and by grace, in wisdom and with insight and with open hearts and minds, that each of them may speak with courage and conviction, listen with care and consideration, do justice, love kindness and peace, and walk humbly before the source and giver of all things, and be responsive to each other and to all villagers. We are truly grateful, and give thanks for their willingness to serve and for their families who stand with them and behind them.

We ask for blessings upon the deliberations individually and corporately as a Board of Trustees. May the gift of your time and talents inspire and encourage every resident, the young and the old in calendar years or in years of Village residency, those of abundant wealth or of average or of little means. May the Board serve the common good in all things. We ask for such blessings upon them in order that we all may be blessed. Amen.

ADMINISTRATION OF OATH OF OFFICE

Former Mayor Kinnally administered the oath of office to Mayor Swiderski, to Trustee Jennings, and to Trustee Walker.

20:13 MAYORAL AND BOARD OF TRUSTEES APPOINTMENTS

On MOTION of Trustee Apel, SECONDED by Trustee Armacost the following Resolution was duly adopted upon roll call vote:

A. DEPUTY VILLAGE TREASURER

RESOLVED: that the Mayor and Board of Trustees appoint **Rafael Zaratzian** as Deputy Village Treasurer for a term of two (2) official years.

B. VILLAGE CLERK

RESOLVED: that the Mayor and Board of Trustees appoint **Susan Maggiotto** as Village Clerk for a term of two (2) official years.

C. VILLAGE ATTORNEY AND VILLAGE PROSECUTOR

RESOLVED: that the Mayor and Board of Trustees award a contract for services to **Stecich Murphy & Lammers LLP** as Village Attorney and Village Prosecutor for a term of one (1) official year.

D. ACTING VILLAGE JUSTICE

RESOLVED: that the Mayor and Board of Trustees appoint **James R. DeVita** as Acting Village Justice for a term of one (1) official year.

E. REGISTRAR

RESOLVED: that the Mayor and Board of Trustees appoint **Susan Maggiotto** as Registrar and **Mary Ellen Ballantine** as Deputy Registrar for a term of two (2) years through April 30, 2015.

F. HISTORIAN

RESOLVED: that the Mayor and Board of Trustees appoint **Barbara Thompson** as Village Historian for a term of one (1) official year.

ROLL CALL VOTE

AYE

NAY

Trustee Bruce Jennings	X	
Trustee Marjorie Apel	X	
Trustee Meg Walker	X	
Trustee Nicola Armacost	X	
Mayor Peter Swiderski	X	

21:13 MAYORAL AND BOARD OF TRUSTEES DESIGNATIONS

On MOTION of Trustee Apel, SECONDED by Trustee Armacost the following Resolution was duly adopted upon roll call vote:

A. OFFICIAL NEWSPAPERS

RESOLVED: that the Mayor and Board of Trustees designate the **Rivertowns Enterprise** and the **Journal News** as official newspapers for a term of one (1) official year.

B. OFFICIAL DEPOSITORIES

RESOLVED: that the Mayor and Board of Trustees designate **Hudson Valley National Bank, JP Morgan Chase Bank, Citibank, NA and MBIA-Class** as official depositories for a term of one (1) official year.

C. POLICE AND FIRE SURGEONS

RESOLVED: that the Mayor and Board of Trustees appoint **Dorian Tergis, M.D.** and **Partners in Safety** as Police and Fire Surgeons for a term of one (1) official year each, to be compensated on a fee or contract basis.

D. REGULAR MEETING DAYS

RESOLVED: that the Mayor and Board of Trustees designate the **first and third Tuesday of each month** as the Board of Trustees Regular Meeting days.

E. AUTHORIZATION TO SIGN CHECKS AND INSTRUMENTS

RESOLVED: that the Mayor and Board of Trustees authorize the following to sign checks and instruments of the Village of Hastings-on-Hudson, when countersigned by the Mayor or one (1) Trustee:

Francis A. Frobel, Susan Maggiotto

except individual payroll checks which shall require one (1) of the following signatures:

Francis A. Frobel, Susan Maggiotto

ROLL CALL VOTE

AYE

NAY

Trustee Bruce Jennings	X	
Trustee Marjorie Apel	X	
Trustee Meg Walker	X	
Trustee Nicola Armacost	X	
Mayor Peter Swiderski	X	

22:13 EXECUTIVE SESSION POLICY

On MOTION of Trustee Armacost, SECONDED by Trustee Walker the following Resolution was duly adopted upon roll call vote:

RESOLVED: that the Mayor and Board of Trustees approve the Executive Session Policy as follows:

It is the policy of the Board of Trustees of the Village of Hastings-on-Hudson operate conduct Village business in an open fashion and to make available as much information as may legally and practically be disseminated.

The New York Open Meetings Law authorizes the Board to conduct business in executive session in a number of areas. These include:

1. Matters which will imperil the public safety if disclosed;
2. Matters which may disclose the identity of a law enforcement agent or informer;
3. Information relating to criminal investigations;
4. Discussions relating to proposed, pending or current litigation;
5. Collective bargaining negotiations;
6. Personnel matters; and
7. The proposed acquisition, sale, or lease of real property or securities.

The Board recognizes that it is authorized to use Executive Sessions in these situations, but will do so with restraint.

To maintain confidentiality and to encourage the uninhibited discussion of the subjects of Executive Sessions, the specific subject matter and any statements made or positions taken by all participants must remain confidential and may not be disclosed by any participant unless and until a majority of the Board votes to authorize the release thereof by the Board.

It has been and continues to be the practice of the Board that all members of the Board, acting together, come to agreement by consensus on the specific information which is to be released to the public, the suitable vehicle for reporting that information, and the timing of the reporting.

The Village Clerk (or designee) shall take minutes of each executive session, such minutes to consist only of the following:

1. Date of resolution calling for the executive session;
2. Date, place, and time of executive session;
3. Names of persons present;
4. Broad description of subjects discussed (e.g. personnel, pending litigation); and

5. If any action is taken by formal vote, a summary of the final determination of such action and a record of the vote, in accordance with Public Officers Law ' 106.

Minutes shall be approved at the next regular meeting of the Board of Trustees.

Adopted by the Board of Trustees on September 28, 1993.
Revised November 20, 2007.

ROLL CALL VOTE	AYE	NAY
Trustee Bruce Jennings	X	
Trustee Marjorie Apel	X	
Trustee Meg Walker	X	
Trustee Nicola Armacost	X	
Mayor Peter Swiderski	X	

23:13 RULES OF PROCEDURE

On MOTION of Trustee Apel, SECONDED by Trustee Armacost the following Resolution was duly adopted upon roll call vote:

RESOLVED: that the Mayor and Board of Trustees approve the Rules of Procedure as attached.

ROLL CALL VOTE	AYE	NAY
Trustee Bruce Jennings	X	
Trustee Marjorie Apel	X	
Trustee Meg Walker	X	
Trustee Nicola Armacost	X	
Mayor Peter Swiderski	X	

APPOINTMENTS TO BOARDS AND COMMISSIONS

Mayor Swiderski: This is also a time of the year that coincides with the rollover of personnel on our boards and commissions. To that end, I want to announce some reappointments.

Architectural Review Board, Michael Lewis and Kristin Sibia; Village Arts Commission, Bruce Levy and Lisa Oswald; Conservation Commission Kerry-Jane King, Elisa Zazzera, and Sharon Kivowitz; Draper Park Review Board, Sue Smith, Thomas Lee, Barbara Thompson, and Mitch Koch; Library Board of Trustees, Thom Forbes; Parks & Recreation Commission, Samantha Merton; Planning Board, Michael Ambrozek; Safety Council, Steven Germain; Senior Citizen Advisory Committee, Barbara Thompson; Tree Preservation Board, William Crosby; Zoning Board of Appeals, David Forbes-Watkins, Mark Pennington.

That is a lot of good people serving hard time. Thank you very much for your service in the past, and moving forward.

ADJOURNMENT

On MOTION of Trustee Armacost, SECONDED by Trustee Apel with a voice vote of all in favor, Mayor Swiderski adjourned the Organizational Meeting at 8:50 p.m.